

## LIST OF SERVICE MATERIAL

Service material is available to A.A. members upon request. This material differs from Conference-approved literature in that it has not come about through Conference Advisory Action. It is produced when there is a need for readily available information on a specific subject. Service material reflects A.A. group experience as well as specific and timely information that is subject to change. To obtain service material, please contact the General Service Office, P.O. Box 459, Grand Central Station, New York, N.Y. 10163; Telephone (212) 870-3400; Fax (212) 870-3003; Web Site: [www.aa.org](http://www.aa.org)

The service material listed in this section is maintained in G.S.O.'s service files. If you wish copies, please contact any G.S.O. staff member. These are not literature inventory items and cannot be ordered with your literature order(s). Several of these items are posted on G.S.O.'s A.A. Web Site ([www.aa.org](http://www.aa.org)) in the SERVICES FOR MEMBERS section or can be emailed upon request.

<i>Title and Description</i>	<i>English</i>	<i>Spanish</i>	<i>French</i>
<b>A.A. Anonymity Card:</b> Announcement for meetings open to the public.	F- 20	SF- 20	FF- 20
<b>A.A. Fact Sheet:</b> What A.A. does and does not do, including the A.A. Preamble.	SMF- 94	SMF- 94SP	SMF- 94FR
<b>A.A. Preamble:</b> A sheet containing the A.A. Preamble in large print.	SMF- 92	SMF- 92SP	SMF- 92FR
<b>A.A. Tomorrow:</b> Excerpts reprinted from, <i>A.A. Today</i> , published by the A.A. Grapevine, 1960.	SMF- 144	SMF- 144SP	SMF- 144FR
<b>Area Map of U.S. and Canada:</b> General Service Conference Areas of U.S./Canada.	SMF- 146	SMF- 146SP	SMF- 146FR
<b>Conference-Approved Literature:</b> Explanation of what "Conference-approved" literature means and reprint information.	SMF- 29	SMF- 29SP	SMF- 29FR
<b>Concepts Checklist:</b> A checklist on the Twelve Concepts for World Service intended as a starting point for discussion by groups, districts or areas, etc.	SMF- 91	SMF- 91SP	SMF- 91FR
<b>Estimates of A.A. Groups and Members:</b> Annual estimates of groups and members.	SMF- 53	SMF- 53SP	SMF- 53FR

**Frequently Asked Questions About A.A. Web Sites:**

Informational sheet in question and answer format.

SMF- 101	SMF- 101SP	SMF- 101FR
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**2005 International Convention, Alcoholics Anonymous  
Frequently Asked Questions - Registration, Hotels &**

**Transportation:** Informational sheet on the 2005 International Convention - Registration, Hotels & Transportation.

SMF- 154	SMF- 154SP	SMF- 154FR
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**2005 International Convention, Alcoholics Anonymous  
Frequently Asked Questions - Travel To Canada:**

Informational sheet on the 2005 International Convention and travel to Canada.

SMF- 148	SMF- 148SP	SMF- 148FR
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**How To Conduct A Sharing Session:** Descriptive sheet.

SMF- 111	SMF- 111SP	SMF- 111FR
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**Is Your Group Linked to A.A. As A Whole?:** Benefits of registering your group with G.S.O.

SMF- 104	SMF- 104SP	SMF- 104FR
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**Loners-Internationalists Correspondence Service:**

Descriptive sheet that explains the LIM bulletin and Loners, Homers, Internationalists, Port Contacts and Loner Sponsors.

SMF- 123
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**List of Fellowships Similar to A.A.:** Partial list of Fellowships.

SMF- 38
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**List of General Service Conference Area Web Sites:** Partial list of web sites developed by General Service Conference areas.

SMF- 82	SMF- 82SP	SMF- 82FR
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**Memo on Participation of A.A. Members in Research and Other Non-A.A. Surveys:** For those interested in participation in research and non-A.A. surveys.

SMF- 143	SMF- 143SP	SMF- 143FR
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**Newsletters of Central Offices, Intergroups, Areas and Districts:** Partial list of local central office, intergroups, area and district newsletters.

SMF- 147	SMF- 147SP	SMF- 147FR
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**Online Meetings:** List of online A.A. meetings.

SMF- 124
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**Origin of the Serenity Prayer — A Historical Paper:** The origin of the Serenity Prayer compiled by A.A.'s first archivist.

SMF- 129	SMF- 129SP	SMF- 129FR
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**Origin of the Serenity Prayer — A Brief Summary:** Origin of the Serenity Prayer.

SMF- 141	SMF- 141SP	SMF- 141FR
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**Presentation: What A.A. Is and What It Is Not (For TF Admin. & Staff):** For treatment facility administrators and professional staff.

SMF- 126	SMF- 126SP	SMF- 126FR
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**Presentation: What A.A. Is and What It Is Not (For TF Clients):**  
For alcoholism treatment facility clients.

SMF- 128	SMF- 128SP	SMF- 128FR
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**Regional Map of U.S. and Canada:** Map of A.A. regions.

SMF- 118	SMF- 118SP	SMF- 118FR
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**Sharing Experience on Coping with Influx of New Members:**

SMF- 142	SMF- 142SP	SMF- 142FR
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**Sponsorship-A Vital Stepping-Stone to Service & Sobriety:**  
Shared experience on service sponsorship.

SMF- 110	SMF- 110SP	SMF- 110FR
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**Staff Assignments:** Descriptive sheet.

F- 15	FS- 15	FF- 15
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**Suggested Guidelines For Changing Regional Boundaries:**

SMF- 125	SMF- 125SP	SMF- 125FR
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**Suggested Topics For Discussion Meetings:** General topic ideas.

SMF- 56	SMF- 56SP	SMF- 56FR
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**Suggested Workshop Format:** Sheet on conducting workshops.

SMF- 112	SMF- 112SP	SMF- 112FR
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**The A.A. Message in Print-Summary of Distribution:** Sheet on distribution of the Big Book and Twelve and Twelve.

SMF- 140	SMF- 140SP	SMF- 140FR
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**The A.A. Preamble: Background Information:** Background information from the A.A. Grapevine, Inc.

SMF- 127	SMF- 127SP	SMF- 127FR
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**The General Service Conference Structure (U.S. and Canada):** A chart of the General Service Conference structure.

SMF- 116	SMF- 116SP	SMF- 116FR
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**The Twelve Concepts For World Service:** Sheet containing the Twelve Concepts - Short Form.

SMF- 114	SMF- 114SP	SMF- 114FR
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**The Twelve Steps of Alcoholics Anonymous:** Sheet containing the Twelve Steps.

SMF- 121	SMF- 121SP	SMF- 121FR
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**The Twelve Traditions of Alcoholics Anonymous:** Sheet containing the Twelve Traditions - Short Form.

SMF- 122	SMF- 122SP	SMF- 122FR
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**Traditions Checklist:** From the A.A. Grapevine.

SMF- 131	SMF- 131SP	SMF- 131FR
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**Twelve Traditions Play:** Script.

SMF- 130	SMF- 130SP	SMF- 130FR
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**Use of The Circle/Triangle Symbol:** Informational sheet.

SMF- 113	SMF- 113SP	SMF- 113FR
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**Worldwide A.A. Individual and Group Membership:** Estimated Annual figures, 1935 - current year end.

SMF- 132	SMF- 132SP	SMF- 132FR
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*Service Material for Deaf: A.A. literature that has been revised so that it can be read easily by people who have been deaf since birth or early childhood or for signing purposes; developed by hearing-impaired members and American Sign Language (ASL) interpreters. (English only)*

**A Brief Guide to Alcoholics Anonymous For Signing Purposes:** One translation of the A.A. pamphlet for signing and reading.

SMF- 138
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**A Newcomer Asks For Signing Purposes:** One translation of the A.A. pamphlet for signing and reading.

SMF- 139
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**How It Works For Signing Purposes:** For signing and reading.

SMF- 137
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**Is A.A. For You? For Signing Purposes:** One translation of the A.A. pamphlet for signing and reading.

SMF- 136
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**The Twelve Steps For Signing Purposes:** For signing and reading.

SMF- 134
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**The Twelve Traditions Long Form For Signing**

**Purposes:** For signing and reading; developed for video of the Big Book in ASL.

SMF- 135
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**The Twelve Traditions Short Form For Signing**

**Purposes:** For signing and reading; developed for video of the Big Book in ASL.

SMF- 133
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SMF- 0
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**The Serenity Prayer:** For signing and reading.

**Note:** Some of the Spanish and French service material listed above (pages 1-4) may not be available at this time and translations are "in progress."

The materials listed *below* are published flyers, leaflets, pamphlets, catalogs, etc. that are available at no charge and upon request from G.S.O. These can be added to any Literature Order. [ "\*" Indicates A.A. Conference-approved ]

<i>Title and Description</i>	<i>English</i>	<i>Spanish</i>	<i>French</i>
*A.A. at a Glance: Flyer condensing facts on the Fellowship.	F- 1	FS- 75	S- 12
A.A. Birthday Contribution Envelope:	FR- 5	FR- 5SP	FFR- 05
A.A. Group Contribution Envelope:	FR- 2	FR- 2SP	
A.A. Guidelines: <i>Yellow sheets that contain guidelines compiled from extensive shared A.A. experience and guidance from the Twelve Traditions and General Service Conference (U.S. and Canada).</i>			
A.A. Answering Services	MG- 12		G- 07
Archives	MG- 17	SS- 110	G- 18
Carrying the A.A. Message to the Deaf Alcoholic	MG- 13	SS- 109	G- 14
Central or Intergroup Offices	MG- 2	SS- 48	G- 06
Clubs	MG- 3	SS- 56	G- 10
Conferences and Conventions	MG- 4	SS- 55	G- 09
Cooperating with Court, D.W.I. and Similar Programs	MG- 5	SS- 49	G- 08
Cooperation with the Professional Community	MG- 11	SS- 54	G- 12
Correctional Facilities Committees	MG- 6	SS- 50	G- 02
Finance	MG- 15	SS- 106	G- 17
For A.A. Members Employed in the Alcoholism Field	MG- 10	SS- 53	G- 13
Literature Committees	MG- 9	SS- 105	G- 16
Public Information	MG- 7	SS- 51	G- 01
Relationship Between A.A. and Al-Anon	MG- 8	SS- 52	G- 03
Serving Alcoholics with Special Needs	MG- 16	SS- 111	G- 15
Treatment Facilities Committees	MG- 14	SS- 58	G- 04
A.A. Guidelines Complete Set: One set provided at no charge; additional copies at regular price.	MG- 20	SS- 67	G- 00
A.A. Literature Catalog: Descriptive catalog of A.A. Conference-approved literature and some service material.	F- 10	FS- 10	D- 20
A.A. Literature Order Forms: Form for ordering literature.	F- 60	FS- 60	FF- 60
*A Message to Teenagers: Flyer adapted from the A.A. pamphlet "Too Young."	F- 9	FS- 79	S- 14

**\*Carrying the A.A. Message into Correctional Facilities:** Basic information for members interested in C.F. service; suggestions for speaking in correctional facilities.

F- 5	FS- 81	S- 17
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**Central Offices, Intergroups, and Answering Services for the U.S. and Canada:** Current list of local A.A. offices, intergroups and answering services; includes Puerto Rico.

F- 25
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**Corrections Correspondence Service:** Descriptive flyer for members interested in corresponding with members in correctional facilities; includes form.

F- 26	FS- 82
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**General Service Offices, Central Offices, Intergroups, and Answering Services Overseas:** Listing of international G.S.O.'s, central offices, intergroups and answering services.

F- 59
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**Information on Alcoholics Anonymous:** For anyone new to A.A., and for anyone referring people to A.A.

F- 2	FS- 72	S- 13
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**Memo to an A.A. Group Treasurer:** Leaflet on suggested duties and responsibilities of the group treasurer.

F- 96	FS- 84	FS- 20
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**Primary Purpose Statement Card:** Blue card regarding "Open" and "Closed" Meetings. The 1987 General Service Conference made this statement available as an A.A. service piece for those groups who wish to use it.

F- 17	FS- 17	S- 17
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**Problems Other Than Alcohol:** Excerpts from writings of Bill W. formatted in small leaflet.

F- 8	SF- 8	FS- 15
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**Self-Support Packet:** *Yellow sleeve containing the following items:*

F- 19
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- Self-Support: Where Money and Spirituality Mix*
- Historical Background of Self-Support*
- Idea Starters*
- Memo to an A.A. Group Treasurer*
- Posters*
- Service Delivery at the Group Level*

**\*Self-Support: Where Money and Spirituality Mix:** Pamphlet describing suggested ways of apportioning group contributions to support various A.A. service entities.

F- 3	FS- 76	U- 15
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**Serving Alcoholics With Special Needs:** Service piece in leaflet format on carrying the message to alcoholics with special needs.

F- 107	FS- 107	S- 25
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**Special Needs Catalog:** A.A. Literature catalog of materials for the blind, visually impaired, deaf, hard-of-hearing; includes easy-to-read formats and audio-visual materials.

F- 10SN
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**The A.A. Archives:** Service piece in leaflet format that describes the importance of Archives to the Fellowship.

F- 47
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**\*Where Do I Go From Here?:** Flyer for those coming out of treatment and correctional facilities.

F- 4	FS- 77	S- 16
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**\*Your A.A. General Service Office:** Illustrative pamphlet describing the services provided by your G.S.O.

F- 6	FS- 80	U- 09
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**\*Your D.C.M.:** A flyer outlining suggested responsibilities of the district committee member.

F- 12	FS- 74	S- 18
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**Your A.A. G.S.O., The Grapevine and the General Service Structure:** Descriptive flyer that contains information on A.A.'s service structure developed as a companion piece to the video.

F- 102	FS- 102	V- 15
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