

MEMORANDUM

July 29, 2024

To: All 2024 Conference Members
From: Diana Lewis, Conference Coordinator
Nathalia Sande, Conference Associate
Re: Deadline to Submit Proposed Agenda Items, 75th General Service Conference

As summer progresses, we want to update you on the submission deadline for Proposed Agenda Items (PAIs) for the 2025 General Service Conference of the US/Canada.

PAI deadline: All submissions should be received on or before September 30, 2024, 11:59 pm.

Submissions that are received after this deadline will be considered for the 2026 General Service Conference.

Additional Information:

Other key dates for materials related to the proposed agenda items and the General Service Conference Agenda can be found below:

<u>75th General Service Conference</u>	<u>Week of:</u>
Preliminary agenda list	Nov. 6, 2024
Conference Committee Background	Feb. 17, 2025
Final agenda list:	Feb. 17, 2025
List of PAIs not forwarded	Feb. 24, 2025

References/ Resources

“Evolution of a Conference Advisory Action” (also included and see appendix U in the A.A. Service Manual)

[Area Map of the US/Canada](#)

[Area websites US/Canada](#)

[A.A. Service Manual/Twelve Concepts for World Services](#)

Excerpt from the A.A. Service Manual: section, “Sources of Agenda Items”

“The Conference considers matters of policy for A.A. as a whole, and there are tried-and-true procedures for placing an item on the agenda in the most effective way possible. For suggestions that do not concern overall policy, there are procedures to ensure they are routed to the most appropriate part of the service structure. The final agenda for any Conference consists of items suggested by:

- Individual A.A. members
- Groups
- Delegates
- Trustees
- Area assemblies
- Area committee members
- Directors and staff members of A.A.W.S. and the Grapevine

GSRs may have ideas for an agenda item, including some brought to them by group members.

Experience suggests that they may want to discuss them first with their groups, then at district or area meetings. A district or an area can then forward it to the staff member at GSO who is currently serving as Conference coordinator.

Whatever its origin, any agenda item follows the same path to the Conference agenda: The A.A. staff studies it in the light of previous Conference actions, then passes it on to the trustees’ Conference Committee or the appropriate Conference committee.

Usually, the trustees’ committee determines the most appropriate way of programming it — as a workshop or presentation subject, a proposal or a committee concern.”

We thank you for your service and hope your report backs about this Conference are going well in your area.